

F.No 1(6)GA/2022  
GOVERNMENT OF PAKISTAN  
MINISTRY OF KASHMIR AFFAIRS AND GILGIT-BALTISTAN  
"R" Block, 1<sup>st</sup> Floor, Pak Secretariat  
Islamabad

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**TENDER NOTICE FOR HIRING OF CANTEEN SERVICES**

Sealed expressions of interest are invited from reputable firms / individual engaged in food and beverage services as per TORs for the provision of canteen services (for one year which further extendable on the satisfactory report from the Committee) in the Ministry of Kashmir Affairs and Gilgit Baltistan, R-Block Pak. Secretariat, Islamabad

2. Terms / conditions for participating in the tender can be obtained from the undersigned (free of cost) during office hours.
3. Interested parties may send their quotations in sealed cover to Section Officer (General), Room No.131, Ministry of Kashmir Affairs and Gilgit Baltistan, R-Block, Pakistan Secretariat, Islamabad upto **28<sup>th</sup> June, 2022 by 11:00 hours**, which will be opened in Conference Room of this Ministry, on the same date at **11:30 hours** in the presence of bidders or their authorized representatives, who may wish to attend.
4. The Ministry reserves the right to accept or reject any tender by whole or partially as per PPRA Rules.

-sd/-

**(Shabbir Khan Baloch)**  
Section Officer (GA)

GOVERNMENT OF PAKISTAN  
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"R" BLOCK, 1<sup>ST</sup> FLOOR, PAK SECRETARIAT  
ISLAMABAD  
(GENERAL SECTION)

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**TERMS AND CONDITIONS FOR PARTICIPATING IN THE TENDER**

1. The contractor must maintain quality of food.
2. The contract will be awarded initially for one year with extension subject to satisfactory performance.
3. The services will be hired according to PPRA single stage – two envelope procedure.
4. Bid shall be submitted in a single package containing two separate envelopes clearly marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL".
5. Initially, only the envelope marked "TECHNICAL PROPOSAL" shall be opened.
6. The envelope marked as "FINANCIAL" shall be retained in the custody of the Ministry of Kashmir Affairs and Gilgit Baltistan, without being opened.
7. During the evaluation no amendments in the Technical Proposal / Financial Proposal shall be permitted.
8. The bidder should quote rates clearly in the Financial Proposal. Cutting & over writing will not be accepted and bid will be rejected.
9. Earnest money amounting to **Rs.100,000/-** only of total bid in shape of pay order / Bank draft (Cheque will not be accepted) in favor of Ministry of Kashmir Affairs and Gilgit Baltistan, Islamabad, should be attached with the Financial Proposal and certificate for earnest money attached with Financial Proposal must be provided with Technical Proposal. Technical Proposal without certificate of earnest money will be rejected forthwith.
10. Earnest Money of un-successful bidder will be returned on issuing of contract to successful bidder.
11. Ministry of Kashmir Affairs and Gilgit Baltistan can terminate the contract with the notice of one month period without assigning any reason (s).
12. Bid shall be submitted inclusive of GST.
13. Successful bidder should clearly indicate the NTN and GST Numbers in the invoice.
14. All the utilities expense of running a canteen like (electricity, Gas, Water and premises bills) shall be borne by the Ministry of Kashmir Affairs and Gilgit Baltistan and contractor / interested parties shall provide subsidized rates to the government employees.
15. Rates for special events / meetings will be decided on mutual negotiations as per market rates.
16. Keep the canteen in perfect hygienic conditions, neat and tidy, and shall not do or suffer to be done things likely to cause damage to the premises or to the adjacent building.
17. Successful bidder will maintain a tuck shop.
18. All pages to Technical and Financial Proposal will be signed and stamped with by the bidder.
19. If any clause of bidding document / contract agreement / Sop has not accepted by bidder, then his bid will be rejected without any reason.
20. Ministry of Kashmir Affairs and Gilgit Baltistan, Islamabad reserves the right to accept or reject any or all bids without giving any reason.
21. The party must have an experience of at least five year in running restaurant / canteen / cafeteria in a Private / Semi Government and Government organization.

**P.T.O**